



ROY CASTLE
LUNG CANCER
FOUNDATION

VOLUNTEER ROLES



www.roycastle.org/volunteer

WELCOME!



Thank you for your interest
in volunteering for Roy Castle
Lung Cancer Foundation.

Volunteers are absolutely vital to the work we do. Without people like you, we wouldn't be able to accomplish half as much. Our volunteers help us achieve more for lung cancer patients, and raise money for vital lung cancer research.

We also work hard to make volunteering a fulfilling and enjoyable experience for our supporters. It's a great way to enhance your CV, meet new people and contribute towards the success of a great cause.

There are many ways you can get involved volunteering for us, whether it's in our shops, offices or helping at one of our fundraising events. We've selected some of these opportunities for this booklet, and hope you find something you like.

If you don't find quite what you're looking for, please do contact us on **0333 323 7200** or visit www.roycastle.org/contact and talk through how you would like to help us.

We would love to have you involved.

www.roycastle.org/volunteer

FUNDRAISING VOLUNTEER



SUMMARY OF ROLE

We are looking for enthusiastic people to come along to our bucket collections throughout the year in various venues such as town centres and supermarkets. It is a great opportunity to meet some new people and enhance your CV at the same time, while making an important contribution to a worthy cause.

WHAT WILL I DO?

Simply come along on the day and hold a bucket whilst sporting one of our official t-shirts.



WHAT DO I NEED?

- Passion and enthusiasm.
- Ability to work as part of a team.
- Friendliness.

WHAT CAN THIS ROLE OFFER ME AS A VOLUNTEER?

- You will be making an important contribution to Roy Castle Lung Cancer Foundation's life-saving work.
- You will see tangible results from your activities and have the satisfaction of knowing every penny you collect goes towards our aim to defeat lung cancer.

CASTLE COLLECTORS



SUMMARY OF ROLE

We are looking for enthusiastic and dedicated volunteers to become the managers of our collecting tins within their local area.

WHAT WILL I DO?

Keep a record of how much money each tin has collected on a 3-monthly basis, update our fundraising manager of these totals and ensure they have been banked. The role could also include distributing pin badges to volunteers, informing our fundraising manager of how much has been raised on a 3-monthly basis and ordering more pins when necessary.

WHAT DO I NEED?

- Passion and enthusiasm for our aim to defeat lung cancer.
- Be trustworthy, reliable and willing to ask people to get involved.

WHAT CAN THIS ROLE OFFER ME AS A VOLUNTEER?

- You will see tangible results from your management and have the satisfaction of knowing every penny raised goes towards our aim to defeat lung cancer.
- A chance to work as a member of your local community but also as part of the wider Roy Castle Lung Cancer Foundation community.
- An opportunity to learn more about how a national charity works and to have a voice within one.

www.roycastle.org/volunteer

COLLECTION CO-ORDINATOR



SUMMARY OF ROLE

We are looking for an enthusiastic volunteer that will organise and lead collections in public spaces, and coordinate other fundraising activities.

WHAT WILL I DO?

- Make arrangements with local councils and organisations.
- Organise small-scale fundraising events and activities.
- Recruit and organise volunteers
- Promote the charity and encourage people within your local community to support our aims.
- Publicise fundraising collection and events.

WHAT DO I NEED?

- Passion and enthusiasm for our aim to defeat lung cancer.
- Be trustworthy and reliable.
- Be organised and capable of coordinating fundraising events.
- Good interpersonal skills and a willingness to ask people to get involved.
- Self-motivation and the ability to work independently or as part of a team.

WHAT CAN THIS ROLE OFFER ME AS A VOLUNTEER?

- A vital role in raising essential funds for the charity's campaigns and research programmes.
- You will see noticeable results from your fundraising activities and have the satisfaction of knowing every penny raised goes towards our aim to defeat lung cancer.
- A chance to learn more about how a national charity works and to have a voice within one.

CHEER TEAM



SUMMARY OF ROLE

To cheer on our Roy's Runners throughout the year, in your area. It's been said so many times that when our runners are flagging, nothing spurs them on more than hearing their name cheered from the side lines - and this is where you come in.

WHAT WILL I DO?

- Attend events such as the Liverpool Marathon, Great North Run, London Marathon and Manchester 10k.
- Encouraging our runners to keep going by cheering along the route whilst proudly wearing one of our lovely t-shirts.

WHAT DO I NEED?

- Passion and enthusiasm for our aim to defeat lung cancer.
- The ability to make a lot of noise.

WHAT CAN THIS ROLE OFFER ME AS A VOLUNTEER?

- You will be making an important contribution to Roy Castle Lung Cancer Foundation's life-saving work.
- An opportunity to be part of our friendly team.

RETAIL SHOP ASSISTANT



SUMMARY OF ROLE

We have Roy Castle Lung Cancer Foundation charity shops located across the North West. We are looking for people to help out with a variety of tasks within a shop of their choice. Contact us to find out the location of your nearest store.

WHAT WILL I DO?

- Serve customers using a till register, stock window displays and shelves, pack and wrap goods and answer the telephone.
- Stockroom duties such as sorting donated goods and hanging, steaming and ticketing clothing.

WHAT DO I NEED?

- Passion and enthusiasm for our aim to defeat lung cancer.
- Ability to work individually and as part of a team.
- Be trustworthy and reliable.
- Good interpersonal skills.

WHAT CAN THIS ROLE OFFER ME AS A VOLUNTEER?

- You will be making an important contribution to Roy Castle Lung Cancer Foundation's life-saving work.
- The opportunity to work as part of a team, develop existing skills and gain experience in the retail sector.
- The chance to meet new people and enhance your CV.

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STEWARD



SUMMARY OF ROLE

To make sure that everyone is safe and sensible along the route at our events that take place throughout the year.

WHAT WILL I DO?

- Come along to our events and supervise a designated area of the route.
- Stockroom duties such as sorting donated goods and hanging, steaming and ticketing clothing.

WHAT DO I NEED?

- Passion and enthusiasm.
- Ability to work individually and as part of a team.

WHAT CAN THIS ROLE OFFER ME AS A VOLUNTEER?

- You will be making an important contribution to Roy Castle Lung Cancer Foundation's life-saving work.
- The chance to take part in some fun events and meet new people.
- The opportunity to develop existing skills and gain experience in fundraising.

GENERAL VOLUNTEER



SUMMARY OF ROLE

We are always looking for people willing to share their experience of lung cancer with others. We want to ensure that we raise as much awareness of lung cancer, its symptoms and effects as possible, and you can help us to do this.

WHAT WILL I DO?

In this role we are looking for people to talk about their experience of lung cancer in various settings, whether that's with lung cancer patients in one of our support groups, with the general public at a health awareness event or with a journalist for a press article. You don't have to volunteer for all events, just let us know what you would prefer to do.

WHAT DO I NEED?

- A willingness to share your story.
- Good interpersonal skills and confidence speaking with others.
- Some flexibility in order to be available for press requests, if applicable.

WHAT CAN THIS ROLE OFFER ME AS A VOLUNTEER?

- You will be making an important contribution to Roy Castle Lung Cancer Foundation's life-saving work.
- An opportunity to meet new people
- A chance to share your experience with people in a similar situation.

COMMUNITY FUNDRAISING GROUP MEMBERS



SUMMARY OF ROLE

You will work with other members to organise community fundraising projects to engage the local public and raise awareness of the charity and its aims. Groups can meet as often as they like and it's completely up to you when and where.

WHAT WILL I DO?

This is entirely up to the group, and depends on what your interests are. Some examples of fundraisers that really work are: quiz nights, balls and dinners, race nights, bingo, cake bakes and raffles.

WHAT DO I NEED?

- Enthusiasm and a passion for planning.
- Volunteers should be trustworthy, dependable and friendly. You don't need any experience as our community fundraisers are always on hand to offer guidance and provide support.

WHAT CAN THIS ROLE OFFER ME AS A VOLUNTEER?

- Members will gain valuable skills in all aspects of event management such as PR and logistics.
- You will have the chance to make new friends, give back to the community and raise awareness and money for a worthy cause in a fun and friendly manner.
- We want our community group to support each other and organise some great events, but most of all we want you to have lots of fun!

CONTACT US



To join our team or for more information about any of our opportunities visit
www.roycastle.org/volunteer
or call **0333 323 7200**.



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